## List of Facilities for Each Room

Floor	No.	Room Name	Area (㎡)	Desks	Chairs	Other Facilities	Picture
		Hall Capacity:700	Seating: 478 Stage: 244 Foyer: 211	89	700	Stacking Chairs (403 seats) Rollback Chairs (297 seats) Audio, Lighting, Projection, Stage Equipment, Grand Piano  **Magnetic Loop Receiver*	
3F		Dressing Room (Western Style) Capacity: 15	44	5	5	For Performers, etc.	
		Dressing Room (Japanese Style) Capacity: 15	44	5	5	For Performers, etc.	
	501	1st Small Meeting Room Capacity: 60	89	20	60	Audio Equipment	
5F	502	Large Conference Room Capacity: 220	296	77	220	Audio-Visual Equipment  Movable Partitions  **Magnetic Loop Receiver*	
	503	1st Classroom Capacity: 60	90	16	32		
	504	2nd Classroom Capacity: 65	97	18	65	Sink	
	601	2nd Small Meeting Room Capacity: 60	89	22	60	AV Equipment with 52" TV	
	602	Music Room Capacity: 60  **In this room, desks and chairs are not typically set up as a set.	101	9	37	Soundproofing Upright Piano	

6F	603	Cooking Room Capacity: 50	150	2&8	50	Cooking Counter 8 for Students, 1 for Instructor (1 for Physically Challenged)	
	604	Japanese Room Capacity: 90  ※In this room, desks and chairs are not typically set up as a set.	140	30	9	Tatami Mats (24 mats x 2)  Sliding Doors  Desks & Chairs  in Japanese Style	
	605	3rd Small Meeting Room Capacity: 30	43	13	26		
	606	Workshop Capacity: 50	119	30	30	Sink	
	701	Light Exercise Room Capacity: 90  ※In this room, desks and chairs are not typically set up as a set.	338	15	90	5 Table Tennis Tables 1 Badminton Court Soundproofing, Mirrors Ballet Bar, Piano, Changing Room	
7F	702	Medium Conference Room Capacity: 150  ※In this room, desks and chairs are not typically set up as a set.	220	36	80	Soundproofing, Mirrors Ballet Bar Upright Piano  **Magnetic Loop Receiver	
	703	3rd Classroom Capacity: 40  **In this room, desks and chairs are not typically set up as a set.	68	9	20	Soundproofing	
	704	4th Classroom Capacity: 40	63	16	40		

#### Room Usage Fees

#### **Facility Usage Fees**

Usage is available on an hourly basis. (Preparation and cleanup time are included in the usage time.)

Depending on the purpose and method of use, usage fees may increase, so please inquire for details.

Hall Usage Fees (per hour)

Usage Time	No Admission Fee	Admission Fee Required			
Usage Tillle	No Admission ree	¥300 or less	¥301 to ¥1,000	¥1,001 or more	
8:30 am to 5:00 pm	¥3,400	¥8,400	¥10,100	¥11,800	
5:00 pm to 10:00 pm	¥4,400	¥11,000	¥13,300	¥15,500	

\*\*"Hall" refers to the facility including seating, stage, and foyer.

\*\*Heating and cooling costs are ¥1,300 per hour.

※The rental fee for rollback chairs is ¥8,000 per day.

\*\*Hall equipment usage fees will be charged separately.

### Hall Waiting Rooms (per hour)

	8:30 am to 5:00 pm	5:00 pm to 10:00 pm
1st Dressing Room (Western Style)	¥300	¥300
2nd Dressing Room (Japanese Style)	¥300	¥300

<sup>\*\*</sup>Depending on the purpose and method of use, usage fees may increase, so please inquire for details.

# Lecture Room and Facility Usage Fees (per hour) Please provide necessary equipment

Floor	No.	Room Name	8:30 am to 5:00 pm	5:00 pm to 10:00 pm
	501	1st Small Meeting Room	¥500	¥600
5F	502	Large Conference Room	¥1,500	¥2,000
5F	503	1st Classroom	¥500	¥600
	504	2nd Classroom	¥500	¥600
	601	2nd Small Meeting Room	¥500	¥600
	602	Music Room	¥500	¥700
C.E.	603	Cooking Room	¥800	¥1,000
6F	604	Japanese Room	¥800	¥1,100
	605	3rd Small Meeting Room	¥300	¥300
	606	Workshop	¥600	¥800
	701	Light Exercise Room	¥1,500	¥1,900
7F	702	Medium Conference Room	¥1,100	¥1,500
15	703	3rd Classroom	¥400	¥500
	704	4th Classroom	¥400	¥500

XThe usage fees for each room include heating and cooling costs as well as equipment usage fees.

<sup>\*</sup>The light exercise room includes the use of changing rooms (including showers).

#### Hall Equipment Usage Fees (Not applicable to rooms from the 5th to the 7th floor)

Category	Name	Unit for Fee	Fee	Application
	Sound System	Per set-per session	¥2,300	
	Microphone	Per microphone-per session	¥620	
Audio Equipment	Various Decks	Per unit-per session	¥830	
	Piano (Grand)	Per piano-per session	¥9,230	
	Acoustic Reflectors	Per set-per session	¥1,560	
	Temporary Lights	Per lamp-per session	¥410	
	Suspension Lights	Per unit-per session	¥730	
	Ceiling Lights	Per unit-per session	¥730	Usage within 4 hours will be considered as the basic usage fee.  For usage exceeding 4 hours, the following fees apply:
Lighting Equipment	Balcony Lights	Per unit-per session	¥410	
	Horizon Lights	Per row-per session	¥1,350	
	Border Lights	Per row-per session	¥1,150	
	Center Pin Spotlights	Per unit-per session	¥1,780	
Projection Equipment	Screen	Per screen -per session	¥1,000	
Projection Equipment	Projector	Per unit-per session	¥1,000	
	Performance Platform	Per set-per session	¥6,180	
	Platform	Per unit-per session	¥410	
	Footlights	Per pair-per session	¥1,000	
Stage Equipment	Electrical Outlets	Per outlet-per session	¥200	
	Podium	Per unit-per session	¥620	
	Whiteboard	Per unit-per session	¥410	
	Rollback Chairs	Per set-per day	¥8,000	

- 1. For usage exceeding 4 hours, the usage fee will be the basic usage fee plus the following amount based on the category (rounded down to the nearest 10 yen if there is any remainder less than 10 yen):
  - (1) Within 1 hour: 30% of the basic usage fee
  - (2) Over 1 hour but within 2 hours: 50% of the basic usage fee
  - (3) Over 2 hours but within 4 hours: 100% of the basic usage fee
- 2. Installation, operation, and restoration costs for each equipment shall be borne by the user.
- 3. Regarding electrical outlets, charges will be collected for the use of each electric appliance brought in, and for appliances exceeding 1 kW per unit, each kW will be counted as one outlet.